

## MID SUFFOLK DISTRICT COUNCIL

<b>COMMITTEE:</b> Mid Suffolk Annual Council	<b>REPORT NUMBER:</b> <b>MC/18/5</b>
<b>FROM:</b> The Chair of the Overview and Scrutiny Committee	<b>DATE OF MEETING:</b> 21 May 2018
<b>OFFICER:</b> Henriette Holloway – Governance Support Officer	<b>KEY DECISION REF NO.</b> None

### MID SUFFOLK OVERVIEW AND SCRUTINY ANNUAL REPORT

#### 1. PURPOSE OF REPORT

- 1.1 In accordance with the constitution, the Committee must report annually to Council on its work during the last year.

#### 2. OPTIONS CONSIDERED

- 2.1 None, as the Annual Report from the Overview and Scrutiny Committee is a constitutional requirement.

<b>3. RECOMMENDATIONS</b>
3.1 That the Mid Suffolk Overview and Scrutiny Committee’s Annual Report for 2017/18 be noted.
3.2 That the Mid Suffolk Overview and Scrutiny Work Plan 2018/19 be approved.
<b>REASON FOR DECISION</b>
The Council is required to note the Overview and Scrutiny Committee’s Annual Report and approved the Committee’s Work Plan.

#### 4. KEY INFORMATION

- 4.1 None.

#### 5. LINKS TO JOINT STRATEGIC PLAN

- 5.1 This report in itself does not link directly to the Joint Strategic Plan. Links to the delivery of the Joint Strategic Plan are considered in the selection of topics for review.

#### 6. FINANCIAL IMPLICATIONS

Revenue/Capital/ Expenditure/Income Item	Total	2017/18	2018/19	2019/20
Net Effect				

The main financial implications have been the cost of officer time, normal allowances for Members attending and Members training costs, which are all included in the budget.

## **7. LEGAL IMPLICATIONS**

7.1 The Committee is required to submit an annual report with details of its work programme under Part 3 Paragraph 3.1 of the Constitution.

## **8. RISK MANAGEMENT**

8.1 This report is most closely linked with the Council's Corporate / Significant Business Risk No. none. Key risks are set out below:

Risk Description	Likelihood	Impact	Mitigation Measures

There are no inherent risks associated with this report. The Mid Suffolk Overview and Scrutiny Committee takes account of the Council's key risks, when determining its work plan and carry out its reviews.

## **9. CONSULTATIONS**

9.1 Members of the Mid Suffolk Overview and Scrutiny Committee have been consulted on an on-going basis on topics to be included in the future work plan.

9.2 The review of the Scrutiny function has involved consultations with a range of members and officers including Scrutiny Members, Leaders and Senior Leadership Team.

## **10. EQUALITY ANALYSIS**

10.1 There are no inherent equality implications within this report. Equality analysis considerations for individual topics will be included in reports to Mid Suffolk Overview and Scrutiny Committee as the year progresses.

## **11. ENVIRONMENTAL IMPLICATIONS**

None.

### **APPENDICES**

Title	Location
(a) Appendix A Mid Suffolk Overview and Scrutiny Annual Report 2017/18	Attached

## **12. BACKGROUND DOCUMENTS**

None